

## GDPR INFORMATION CLAUSE

### RULES ON THE PROCESSING OF PERSONAL DATA

The Contemporary Art Gallery in Opole shall ensure the security of the entrusted personal data and shall process them pursuant to the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, GDPR). Pursuant to Article 13(1) and (2) of the GDPR, we have an obligation to inform you about the processing of your data (or possibly your children's data which you entrust to us) and about the guidelines according to which this shall be done.

1. Your personal data controller shall be the Contemporary Art Gallery in Opole, hereinafter referred to as the Controller.
2. You can contact us by sending an email to the following address: [administracja@galeriaopole.pl](mailto:administracja@galeriaopole.pl) or by calling: (77) 402 51 34.
3. Any instance of data processing must use an appropriate legal basis and be compliant with the applicable regulations. The legal basis for the processing of data to provide our services is the necessity to perform the contract for their provision (Article 6(1)(b) of the GDPR), which we enter into when you declare your willingness to participate in classes, workshops, and cultural events.
4. In relation to our institution's self-marketing activities, such legal basis is the so-called legitimate interest of the Controller (Article 6(1)(f) of the GDPR). The processing of data for the purpose of complying with fiscal and accounting obligations (e.g. issuing an invoice/receipt) is necessary for compliance with a legal obligation (Article 6(1)(c) of the GDPR). Any other purposes and methods of processing the personal data entrusted to us shall require the voluntary consent of the data owner.
5. Personal data shall be processed only for the purposes related to the performance of our statutory objectives, the purposes resulting from legal provisions, and in order to take the necessary actions in relation to operating cultural events, including running marketing activities.
6. Although the provision of personal data is not obligatory, the failure to provide this data shall make it impossible for us to conclude a contract with you and carry out its provisions.
7. Pursuant to the applicable law, we may disclose your data to entities processing them on our behalf, to our subcontractors and to entities entitled to obtain such data on the basis of the applicable law, for example, public authorities, courts or law enforcement agencies - of course, only if they make a request based on an appropriate legal basis.
8. When transferring data to the above-mentioned entities (so-called Processors), an absolute prerequisite for such a transfer of data shall be a prior written commitment of the Processor to process the data in a secure manner, i.e. in compliance with the requirements of the GDPR.
9. The Controller shall not transfer data to a third country or to international organisations.

10. The data shall be processed until grounds for their processing exist - i.e. in the case of granting consent until its withdrawal, limitation or other actions on your part restricting this consent, in the case of the necessity of the data to perform a contract - for the duration of its performance, and where the basis for data processing is the legitimate interest of the Controller - until this legitimate interest exists.
11. The data shall cease to be processed based on any of these grounds at your request.
12. You have the right to:
  - a) access your personal data;
  - b) have your data rectified - if the data are incorrect or invalid;
  - c) have your data erased or their processing restricted;
  - d) have your data transferred to another controller;
  - e) object to their processing;
  - f) lodge a complaint with a supervisory authority.
  - g) If your data is processed on the basis of your consent, you are entitled to withdraw this consent. The above rights shall also apply in the event of correct data processing by the Controller.
13. On our websites, we use technological solutions such as cookies to collect and process personal data and usage data in order to personalise the content made available and to analyse the traffic on our websites.
14. No automated decisions, including decisions resulting from profiling, shall be made with respect to you based on your personal data.